

Georgia Department of Education
Job Announcement

Posting Date: July 18, 2017		Apply by: Until filled	
Announcement: GSD 2017-13			
Position Title: Residential Support Supervisor	Location: Georgia School for the Deaf 232 Perry Farm Road, SW Cave Spring, GA 30124	Program/Unit: Georgia School for the Deaf/Division of State Schools	
Position: #00055279			
<p>Description of Duties: Supervises, guides, and/or instructs the work assignments of subordinate staff. Assists with daily living activities at the person's home, in a daytime non-residential facility or a residential facility. Observes and monitors client's behavior and charts observations and incidents. Provides training of basic personal and social skills, simple academics, or work skills to consumers/students in a state school, hospital, juvenile detention facility, residence, group home, workshop, or supported employment environment. May assist with meal preparation, ensuring or encouraging client group activity, providing transportation, and/or limited case management. Supervisor will be responsible for the supervision and support of residential advisors to provide a safe and nurturing environment for residential students of the Georgia School for the Deaf (GSD).</p> <p>Primary duties & Responsibilities:</p> <ul style="list-style-type: none"> • Supervises and plans work of assigned staff • Counsels and advises students on behavioral problems, daily decision-making, and the resolution of minor problems • Instructs and advises students on daily living skills in one-on-one or group instruction • Observes and monitors behavior • Performs housekeeping duties, such as cleaning, washing clothes and dishes, and running errands as needed • Plans, organizes and conducts in-service training for staff • Prepares and maintains records of staff/student progress and services performed, reporting changes to manager or supervisor • Supports plan; developing and providing staff training for residential staff; serving on committees and/or completing projects as assigned; maintaining proper daily, weekly, and monthly reports and documents; and providing a workplace that promotes positive leadership and teamwork. This position is on the after-school shift schedule with late evening, overnight, and some weekend work required. 			
<p>Minimum Qualifications:</p> <ul style="list-style-type: none"> • Bachelor's degree in related field from an accredited college or university AND one (1) year of related experience OR Associate's degree in a related field from an accredited college or university AND two (2) years of related experience OR Three (3) years of experience providing social or direct care services to groups of special needs individuals in a human services setting OR One (1) year experience at the lower level Client Support Worker 3 (SSS012) or position equivalent. <p>Note: Some positions may require a valid driver's license.</p>			
<p>Preferred Qualifications: In addition to meeting the Minimum Qualifications, preference will be given to candidates meeting one or more of the following:</p> <ul style="list-style-type: none"> • Fluent in ASL. Possess ASL at the Level III as measured by ASLPI or appropriate GSD staff • Have experience supervising employees • Completion of a 2 year college degree in deaf education, special education, counseling, rehabilitation, social work, mental health or other related field • Possess a strong command of communication and interpersonal skills • Have experience using Microsoft software • Have experience managing student behavior and implementing disciplinary consequences 			
<p>Salary/Benefits: Pay grade F - Hiring salary range \$22,520 up to \$32,171 market average. This is a 12-month position. Hiring salary commensurate with current employment and relevant education/training and work experience. Benefit options include life, disability, dental and health insurance; annual/sick leave; and retirement through the Employees' Retirement System.</p>			
<p>Submit a State of Georgia Application for Employment and salary history form* to:</p> <p style="text-align: center;">Georgia School for the Deaf Attn: Lisa Parsons, Personnel Office 232 Perry Farm Road, SW Cave Spring, GA 30124 Telephone: 706-777-2286</p> <p style="text-align: center;">E-mail: gsdemployment@doe.k12.ga.us</p> <p>*An application is required; resume is optional. Applications must have a daytime telephone number and complete employment and salary history with addresses and contact numbers. Consideration/interviews will begin as soon as a list of applicants is established. Applications* will be evaluated and only those meeting the qualifications will be considered. Candidates chosen for interviews will be contacted directly. No notification will be sent to applicants except those who are selected for interviews. Due to the large volume of applications received, we are unable to provide information on your application status.</p> <p>It is the policy of the Georgia Department of Education not to discriminate on the basis of race, color, sex, national origin, disability, or age in its employment practices. The Georgia Department of Education (GaDOE) and each associated State School is a registered participant in the federal work authorization program commonly known as E-Verify. The GaDOE utilizes the program to verify employment eligibility of individuals hired on or after July 1, 2007. GaDOE Federally-issued User ID#: 46420 Date of Authorization: 07/02/2007</p>			
An Equal Opportunity Employer			